

**BOARD OF SELECTMEN
MEETING MINUTES
May 12, 2003**

PRESENT: THOMAS C. REYNOLDS JR, CHAIRMAN; DOUGLAS R. COOK, Co CHAIRMAN; BRIAN MCDONALD, SELECTMAN; LEON G. METHOT, SELECTMAN; LAURA PETRAIN, SELECTMAN,

GUEST: Frank Campana, Ginger Esenwine, Forrest Esenwine, Neal Kurk, Tom Carr, Tina Morrison, Kelly Bumpus.

The Selectmen's Meeting was held at the Town Office Building. Chairman Reynolds commenced the meeting at 6:16 p.m.

1. NONPUBLIC SESSION

Chairman Reynolds asked that everyone stand for the pledge of allegiance.

Chairman Reynolds moved that the Board of Selectmen enter into Nonpublic Session under RSA 91-A:3 II (a) and (c). Seconded by Selectman Cook. A roll call vote was taken. Selectman McDonald - Yes; Selectman Methot - Yes; Chairman Reynolds - Yes; Selectman Petrain - Yes; Selectman Cook - Yes. Motion passed unanimously.

In attendance: Chairman Reynolds, Selectman Petrain, Selectman Cook, Selectman Methot, Selectman McDonald, Mr. Robert Christensen.

Chairman Reynolds made motion to hire Mr. Robert Christensen as Administrative Coordinator for the salary of \$38,000.00 per year. Seconded by Selectman McDonald. A vote was taken. Motion passed 3 in favor, 2 opposed (Selectman Methot, Selectman Petrain).

Chairman Reynolds moved to come out of Nonpublic Session at 6:50 p.m. Seconded by Selectman Petrain. A roll call vote was taken. Selectman McDonald - Yes; Selectman Methot - Yes; Chairman Reynolds - Yes; Selectman Petrain - Yes; Selectman Cook - Yes. Motion passed unanimously.

Chairman Reynolds introduced Mr. Robert Christensen to the public as the new Administrative Coordinator.

2. PUBLIC PARTICIPATION

Frank Campana – Mr. Campana asked the board if corrections had been made to an article previously printed in the Union Leader by Mr. McGee. Mr. Campana stated that Selectman Cook had previously pointed out that incorrect information was printed in the article. Selectman Cook stated he was unsure if corrections had been made. Selectman Methot stated he had not seen any corrections regarding the article.

3. TAX COLLECTOR – Deeding

Ms. Tina Morrison met with the Board regarding tax deeded property. The Board of Selectmen and Ms. Morrison went over properties at length. Ms. Morrison provided the Board with information regarding payment arrangements and outstanding balances. Ms. Morrison informed the Board that going forward, she will need the Selectmen's signatures for any payment arrangements made.

4. CONSERVATION COMMISSION

Mr. Tom Carr met with the Board to introduce himself as Chairman of the Conservation Commission and discuss Craney Hill and Tobie Hill land swap with Mr. Hugh Durack. Mr. Carr asked the Board if this swap is finalized? Selectman Methot advised Mr. Carr to check with the Planning Board. Mr. Carr then asked the Board if the deed for this land is a Conservation easement? Selectman Petrain stated that it was set aside for conservation purposes, but not a conservation easement. Selectman Methot advised Mr. Carr to check with Assessing regarding this matter. Selectman Petrain stated that the deed will probably be in

the vault. Selectman Cook asked Mr. Carr the difference between conservation easement and restrictions on the land not to build? Mr. Carr stated he was unsure if there is a difference and will look into it. Mr. Carr stated that the Conservation Commission is actively working on the Wood property. Stated that they have drafted a purchase and sales agreement and would like the town attorney to look it over. Selectman Cook advised Mr. Carr to forward the agreement to Mr. Robert Christensen. Mr. Carr stated that they will be applying for a grant to assist in purchasing the land, but if that does not come through they are prepared to purchase it outright. Selectman Petrain asked if they will hold a Public Hearing for this matter? Mr. Carr stated that they must hold a Public Hearing, but will also need the approval from the Board of Selectmen. Mr. Carr also stated that they are working to create a conservation land map. Selectman Cook stated that Mr. Carr may have access to the map data available through Ms. Naomi Bolton's computer.

5. OLD BUSINESS

Hopkinton Fair -

Selectman McDonald wanted to inform the public that the Police Officers of Weare involved in the Hopkinton Fair court case were found innocent. Selectman McDonald wanted to thank the Union Leader for printing it on the front page of the paper. Selectman McDonald also stated that he personally feels that the Police Officers involved should seek a civil lawsuit against the parties involved. Stated it was pretty disgusting and an abuse of power. Stated that he feels it was an embarrassment to our community as well as to the people of Hopkinton. Selectman Cook added that it took the Judge ten minutes to come to the decision.

Safety Complex Security -

Selectman Methot went over his proposal and the proposal from the contractor for security work on the Safety Complex. Selectman McDonald asked if Selectman Methot's proposal is above and beyond what the Chief had requested? Selectman Methot stated that it meets the minimum standards they are looking for. Stated there is no labor charge involved and the entire facility will be wired for future expansion. Selectman Petrain asked if there will be a problem with the

proposed contractor? Selectman Cook stated that this issue came up before the contracts were signed. Chairman Reynolds stated he would like to record all the copies of any documentation regarding this, and keep it on file in the office. Chairman Reynolds asked if there is a monthly fee involved with cellular backup? Selectman Methot stated there will be a monthly fee involved. Selectman Cook asked if it is the Board's consensus that they are all in agreement with Selectman Methot's proposal. Selectman McDonald stated that he is not in favor of the situation. Stated that he is concerned they are expending money to a Selectman and is not in agreement with this. Stated they are getting a huge difference with the specifications and is not sure they need all of it. Stated they will be saving only \$500.00. Selectman Cook stated that they are saving money and getting a lot more equipment for the cost. Selectman Cook stated that they could run it by Town Counsel. Chairman Reynolds stated he will discuss it with Town Counsel. Selectman McDonald stated he wants to go on record stating he is against it.

Highway Department Computer Equipment -

Chairman Reynolds made motion to authorize purchase of computer equipment for the Highway Department, not to expend more than \$1000.00. Seconded by Selectman Methot. A vote was taken. Motion passed unanimously.

Electrical -

Selectman Methot stated that he has not received a response from the two people willing to perform the electrical work on the Town Office Building. Selectman McDonald stated that the new Administrative Coordinator should begin calling electricians.

Well Replacement -

Selectman Petrain stated she would like to discuss the issue of The Farmer's well. Stated a previous well the Town paid for was \$5,000.00, and the proposed cost for the Farmer's well is \$7,000.00. Stated she does not have a problem with replacing the well, but would like to get additional quotes. Selectman Cook discussed the possibility of a water treatment system resolving the problem. Chairman Reynolds stated that he will have Mr. Robert Christensen contact The Farmer's regarding this, and in the meantime, seek additional quotes.

Contingency Planning -

Selectman Petrain asked if Chief Rigney received copies off all the information provided by the departments regarding contingency planning? Chairman Reynolds stated he was unsure, but will make sure he does.

Speed Limit Ordinance -

Selectman Petrain stated that Mr. Carl Knapp provided the Board with a memo on a Town-wide speed limit. Stated that there are nineteen locations that will need signs. Selectman Petrain stated she will check with Mr. Knapp regarding cost of the signs.

Evaluation Forms -

Selectman Cook discussed evaluations with the Board. Stated that the Benefit Review Committee needs to come up with some new forms. Stated the one they are currently using is too time consuming.

Bolton Field -

Selectman Cook asked where Bolton Field stands? Chairman Reynolds stated that electrical poles are up, but no lines are run. Selectman Cook stated that he would like to discuss setting up some fund raisers. Asked Selectman McDonald if this should be brought up to the Parks and Recreation Committee? Selectman Cook asked if the Board has any problems with him approaching them regarding this matter?

Safety Complex -

Chairman Reynolds asked Selectman Cook about the Safety Complex. Selectman Cook stated he was over there that evening. Stated that regarding the drainage, they will only have to register the drains. Selectman McDonald asked if Ms. Kelly Lineberry can come in and update the Board next week. Selectman Cook stated he will contact her. Chairman Reynolds asked if the building permit has been issued? Selectman Cook stated he was unsure.

Zoning Board Appointments -

Chairman Reynolds made a motion to reappoint Jack Dearborn and June Purington to the Zoning Board of Adjustments for a three year

term. Seconded by Selectman Petrain. A vote was taken. Motion passed unanimously.

Manifests -

Chairman Reynolds authorized the Board of Selectmen to sign Manifests and order the Treasurer to sign checks dated May 15, 2003. Accounts Payable – \$22,948.57, Gross Payrolls - \$25,653.64, for a total of - \$48,602.21. Seconded by Selectman Cook. A vote was taken. Motion passed unanimously.

Personnel Policy -

Chairman Reynolds made motion to adopt the Personnel Policy as revised by the town attorney. Board discussed Personnel Policy and optional addition. Chairman Reynolds retracted his motion. Chairman Reynolds made a motion to adopt the personnel policy as amended by the town attorney, excluding the option under the termination section. Selectman McDonald went over some sections of the Personnel Policy. Selectman McDonald discussed the possibility of employee drug screening. Selectman Cook stated that he is not in favor of employee drug screening. Selectman McDonald stated that he is wondering if there is an insurance savings involved with employee drug screening. Chairman Reynolds withdrew his previous motion. Selectman McDonald made motion to adopt Town of Weare Personnel Policy as amended. Seconded by Selectman Cook. A vote was taken. Motion passed 4 in favor; 1 opposed (Selectman Methot).

Meeting Minutes -

Chairman Reynolds went over meeting minutes. Chairman Reynolds made motion to accept meeting minutes for March 17th, 24th, and 31st as amended. Seconded by Selectman Petrain. A vote was taken. Motion passed unanimously. Chairman Reynolds made motion to accept meeting minutes for April 28th as amended. Seconded by Selectman Cook. A vote was taken. Motion passed unanimously.

6. NEW BUSINESS

Mats for Town Hall -

Selectman Petrain addressed a memo from the janitor regarding mats for the Town Hall. Selectman Petrain expressed concern for the

cleaning of the mats. Selectman Cook stated that as long it is done consistently, it will just require only a vacuum.

Selectmen's Phone Message -

Selectman Petrain discussed the message on the Selectmen's Office phone being geared for Welfare. Selectman Cook stated that because the Administrative Coordinator's office is locked at night, Ms. Donna Muese uses the phone in the outer office and there is a lot of things that are particular to her. Stated that she needs a place to lock her files and where everything regarding welfare is kept separate. Selectman Cook stated that the message is changed as needed.

Subdivision Proposal -

Chairman Reynolds stated that the Planning Board had a hearing on the 51 house subdivision proposal. Stated he sent an e-mail to the Chairman of the Planning Board and stated that he, personally, is concerned about the impact to Flander's Memorial. Selectman Methot stated that traffic studies will be done. Selectman Cook stated he is assuming they will request comments from the appropriate Boards. Selectman Methot stated that they will be requesting input. Selectman Methot stated that if they did a full build out under the rules of cluster development, they could put 68 houses there. If they did a two acre lot size, they could put 51. Selectman Methot stated that there are still a lot of questions that need to be addressed. Selectman McDonald asked Selectman Methot when the next meeting regarding this will be. Selectman Methot informed him that it has been continued to the first Thursday of June.

Election Workshop -

Chairman Reynolds stated there will be an election work-shop on June 13, 2003. Stated that some of the Selectmen should attend.

7. NONPUBLIC SESSION

Chairman Reynolds made a motion to enter into nonpublic session at 9:36 p.m. pursuant to the authority granted under RSA 91-A:3 II (e). Seconded by Selectman Methot. A roll call vote was taken. Selectman McDonald – yes; Selectman Methot – yes; Chairman Reynolds – yes;

Selectman Petrain – yes; Selectman Cook – yes. Motion passed unanimously.

In Attendance: Chairman Reynolds, Selectman McDonald, Selectman Methot, Selectman Petrain, Selectman Cook.

Chairman Reynolds move to come out of Nonpublic Session at 9:45 p.m. Seconded by Selectman Petrain. A roll call vote was taken. Selectman McDonald – yes; Selectman Methot – yes; Chairman Reynolds – yes; Selectman Petrain – yes; Selectman Cook – yes. Motion passed unanimously.

Chairman Reynolds made a motion to seal and restrict the Nonpublic Session. Seconded by Selectman Petrain. A roll call vote was taken. Selectman McDonald - yes; Selectman Methot - yes; Chairman Reynolds - yes; Selectman Petrain - yes; Selectman Cook - yes. Motion passed unanimously.

8. NONPUBLIC SESSION

Chairman Reynolds made a motion that the Board enter into Nonpublic Session at 9:46 p.m. under RSA 91-A:3 II (a) and (c). Seconded by Selectman Petrain. A roll call vote was taken. Selectman McDonald - yes; Selectman Methot - yes; Chairman Reynolds - yes; Selectman Petrain - yes; Selectman Cook - yes. Motion passed unanimously.

In Attendance: Chairman Reynolds, Selectman Petrain, Selectman Cook, Selectman McDonald, Selectman Methot, Mr. Everett Stone.

Selectman Methot moved to come out of Nonpublic Session at 10:07 p.m. Seconded by Chairman Reynolds. A roll call vote was taken. Selectman McDonald - yes; Selectman Methot - yes; Chairman Reynolds - yes; Selectman Petrain - yes; Selectman Cook - yes. Motion passed unanimously.

Selectman Methot made a motion to seal and restrict the Nonpublic Session. Seconded by Selectman Petrain. A roll call vote was taken. Selectman McDonald - yes; Selectman Methot - yes; Chairman

Board of Selectmen
May 12, 2003
Page 9

Reynolds - yes; Selectman Petrain - yes; Selectman Cook - yes. Motion passed unanimously.

9. ADJOURNMENT

Selectman Methot made a motion to Adjourn at 10:07 p.m. Seconded by Chairman Reynolds. A vote was taken. Motion passed unanimously.

A True Record

Kelly Bumpus, Recording Secretary